

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM  
TRAINING PLAN**

<b>Position:</b>	<b>Special Effects Make Up Artist</b>
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1	Consultation with Producer and Director for design, construction and on-set application of prosthetics, body parts, articulated pieces
2	Removal of all special make-ups, cleaning and storage
3	Control and recording of all continuity of any special make-ups by the use of sketches, notes, photographs and charts
4	Supervision of all Assistant special work, the supply and purchasing of all necessary materials and equipment
5	The distribution of a show's special effects make-up budget

Agreed to and acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM  
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	<b>Special Effects Make Up Artist</b>

I, \_\_\_\_\_ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	<b>Function</b>	<b>Activity Code</b>	<b>Assessment Code</b>
1	Consultation with Producer and Director for design, construction and on-set application of prosthetics, body parts, articulated pieces		
2	Removal of all special make-ups, cleaning and storage		
3	Control and recording of all continuity of any special make-ups by the use of sketches, notes, photographs and charts		
4	Supervision of all Assistant special work, the supply and purchasing of all necessary materials and equipment		
5	The distribution of a show's special effects make-up budget		

**Activity Code:**

**I:** Introductory Only

**P:** Performed Function

**Assessment Codes:**

**U:** Unsatisfactory Performance    **M:** Trainee met required standards    **E:** Trainee exceeded standards

	<b>Function</b>	<b>Assessment Code</b>
	Possessed understanding of set protocol	
	Possessed understanding of set safety	
	Possessed effective communications skills	
	Possessed positive attitude and behavior	
	Demonstrated team-working skills	
	Was able to work independently	
	Demonstrated organizational and time management skills	
	Exhibited desire for continuous learning	

**Closing Comments**

I acknowledge that the above comments, in whole or in part, may be shared between the SaskFilm, the producer, applicable government departments, applicable unions/guilds and the Trainee.

Mentor Signature: \_\_\_\_\_