

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM  
MENTOR/TRAINEE AGREEMENT**

I \_\_\_\_\_ am employed by the production entitled \_\_\_\_\_  
\_\_\_\_\_ in the position of \_\_\_\_\_

I agreed to mentor the following individual in the specified position:

Trainee Name	Trainee Position

I hereby declare that:

1. I will provide my trainee with the necessary materials, instructions, and information to perform their duties as assigned.
2. I will provide opportunities for my trainee to perform and complete the duties and assignments as detailed in the training plan (attached as Schedule A).
3. I will be available to answer questions or concerns my trainee may have.
4. I will provide constructive feedback throughout the training period.
5. I will treat my trainee with fairness and respect.
6. I will provide a final evaluation of my trainee following completion of the training period.

Agreed to an accepted this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Per: \_\_\_\_\_  
Mentor signature

**Trainee Acknowledgement:**

I \_\_\_\_\_ have reviewed the attached training plan and have agreed undertake training from the above-referenced mentor as detailed in the training plan. I hereby declare that:

1. I will follow directions and instructions provided to me by my mentor.
2. I will undertake to learn and perform the duties as outlined in the attached training plan.
3. I will endeavor to ask questions and provide my mentor with any concerns I may have during the training period.
4. I will provide a final evaluation of the training process following completion of the training period.

Agreed to an accepted this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Per: \_\_\_\_\_  
Trainee signature