

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM  
TRAINING PLAN**

<b>Position:</b>	<b>Location PA</b>
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1	Assist in setup of "Circus" and moves
2	Facilitation of equipment into building
3	Assist in prep and cleanup of each location on a daily basis
4	Set Security
5	Maintain "firewatch" as assigned
6	Road Lock-up for traffic safety
7	Set up traffic safety
8	Liaison for Locations Rep for home owners and surrounding areas
9	Liaison Public relations with onlookers and traffic
10	Manage neighborhood noise levels - Construction crews – city and private
11	Manage neighborhood noise levels - Dogs and neighbors
12	Proper use of Walkies
13	Interdepartmental communications

Agreed to and acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM  
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	<b>Location PA</b>

I, \_\_\_\_\_ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	<b>Function</b>	<b>Activity Code</b>	<b>Assessment Code</b>
1	Assist in setup of "Circus" and moves		
2	Facilitation of equipment into building		
3	Assist in prep and cleanup of each location on a daily basis		
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**Activity Code:**

**I:** Introductory Only

**P:** Performed Function

**Assessment Codes:**

**U:** Unsatisfactory Performance    **M:** Trainee met required standards    **E:** Trainee exceeded standards

