

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
TRAINING PLAN**

Position:	Grip Best Boy
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1	Maintenance and repair of equipment
2	Keep inventory of equipment, materials and supplies
3	Organize and maintain the grip truck and equipment
4	Coordinate grip personnel in the pre-rigging and wrap of all locations
5	Step in for Key Grip when they are off set
6	Complete department paperwork i.e. timesheets, petty cash forms, etc.
7	Provide general help to the department
8	Supply window gel, scrims, appleboxes and other materials
9	Construct tracks and scaffolding
10	Operate cranes and dollies
11	Set up and wrap tenting, reflectors, butterflies

Agreed to and acknowledged this _____ day of _____, 20_____.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	Grip Best Boy

I, _____ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	Function	Activity Code	Assessment Code
1	Maintenance and repair of equipment		
2	Keep inventory of equipment, materials and supplies		
3	Organize and maintain the grip truck and equipment		
4	Coordinate grip personnel in the pre-rigging and wrap of all locations		
5	Step in for Key Grip when they are off set		
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Activity Code:

I: Introductory Only

P: Performed Function

Assessment Codes:

U: Unsatisfactory Performance **M:** Trainee met required standards **E:** Trainee exceeded standards

