

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
TRAINING PLAN**

Position:	Electrics Trainee (Lamp Op)
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1	Load truck – proper packing for safe travel and efficient loading/unloading
2	Take inventory of equipment
3	Maintenance and repair of lighting equipment
4	Organization and maintenance of truck, equipment, materials and supplies
5	Keep inventory of all equipment
6	Learn distribution planning
7	Learn proper connection procedures
8	Obey safety techniques
9	Learn basic pre-rig and de-rig techniques
10	Provide on-set assistance during shooting day
11	Learn safe and efficient use of all fixtures in a variety of applications
12	Learn accessories and applications
13	Learn lighting instruments
14	Supply lighting fixtures to the Gaffer and DOP when needed
15	Return all rental equipment in a satisfactory condition

Agreed to and acknowledged this _____ day of _____, 20_____.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	Electrics Trainee (Lamp Op)

I, _____ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	Function	Activity Code	Assessment Code
1	Load truck – proper packing for safe travel and efficient loading/unloading		
2	Take inventory of equipment		
3	Maintenance and repair of lighting equipment		
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15	Return all rental equipment in a satisfactory condition		

Activity Code:

I: Introductory Only

P: Performed Function

Assessment Codes:

U: Unsatisfactory Performance **M:** Trainee met required standards **E:** Trainee exceeded standards

