

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
TRAINING PLAN**

Position:	Electrics Best Boy
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1	Repair of lighting equipment
2	Organize and maintenance of the truck, equipment, materials and supplies
3	Keep inventory of all equipment
4	Pre-lighting and wrap of all locations
5	Supply light fixtures of the Gaffer and DOP when needed
6	Coordinate the power supply for each set and location
7	Wire all sets and locations
8	Knowledge to safely operate the scissor lift and cranes

Agreed to and acknowledged this _____ day of _____, 20_____.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	Electrics Best Boy

I, _____ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	Function	Activity Code	Assessment Code
1	Repair of lighting equipment		
2	Organize and maintenance of the truck, equipment, materials and supplies		
3	Keep inventory of all equipment		
4	Pre-lighting and wrap of all locations		
5	Supply light fixtures of the Gaffer and DOP when needed		
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Activity Code:

I: Introductory Only

P: Performed Function

Assessment Codes:

U: Unsatisfactory Performance **M:** Trainee met required standards **E:** Trainee exceeded standards

	Function	Assessment Code
	Possessed understanding of set protocol	
	Possessed understanding of set safety	
	Possessed effective communications skills	
	Possessed positive attitude and behavior	
	Demonstrated team-working skills	
	Was able to work independently	
	Demonstrated organizational and time management skills	
	Exhibited desire for continuous learning	

Closing Comments

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I acknowledge that the above comments, in whole or in part, may be shared between the SaskFilm, the producer, applicable government departments, applicable unions/guilds and the Trainee.

Mentor Signature: _____