

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
TRAINING PLAN**

Position: **Camera 1st Assistant**

1	Preps and test camera package to ensure they're camera is ready prior to load in
2	Take inventory of equipment
3	Organize the camera truck
4	Work well with the Camera Operator and DOP
5	Works with 2 nd Asst Camera handling and replacing film magazine
6	Observes during technical rehearsal, the positions of the actors and marks accordingly the cues
7	Measures the distance between the camera lens and subject
8	Ensures the focus for each take as instructed by the DOP and Operator
9	Anticipates and adjust quickly to compensate for any camera or subject movement
10	Maintenance and production of equipment (camera, lens, filters, magazines, tripods, mounts)
11	Maintenance and organization of the camera truck
12	Ensures raw stock is stored in proper climate and conditions
13	Return all rental equipment in good condition and ensuring that inventory matches up

Agreed to and acknowledged this _____ day of _____, 20_____.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	Camera 1st Assistant

I, _____ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	Function	Activity Code	Assessment Code
1	Preps and test camera package to ensure they're camera is ready prior to load in		
2	Take inventory of equipment		
3	Organize the camera truck		
4	Work well with the Camera Operator and DOP		
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Activity Code:

I: Introductory Only

P: Performed Function

Assessment Codes:

U: Unsatisfactory Performance **M:** Trainee met required standards **E:** Trainee exceeded standards

