

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
TRAINING PLAN**

Position:	Actor
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1	Observe and learn concepts of blocking and follow director's notes
2	Marking and holding positions for stand-in
3	Observe tasks of departments and respond effectively to camera, lights and sound departments
4	Observe necessary communication skills required within all departments
5	Understand relationships of each technical department and what each contributes to the production
6	Review the role with actors including background, motivation
7	Understand and discuss mentor preparation for the role, including previous training and roles as well as preparation techniques
8	Observe and discuss character development and scenes
9	Observe the interaction and feedback between actor and directors
10	Discuss prior learning and career advancement

Agreed to and acknowledged this _____ day of _____, 20_____.

<i>Mentor Initial</i>	<i>Trainee Initial</i>

**SASKATCHEWAN FILM EMPLOYMENT TAX CREDIT PROGRAM
MENTOR COMPLETION FORM**

Mentor Name	
Mentor Position	
Trainee Name	
Trainee Position	Actor

I, _____ agreed to undertake mentorship activities with regard to the above-referenced trainee in the referenced position. With regard to the training activities undertaken, I provide the following assessment:

	Function	Activity Code	Assessment Code
1	Observe and learn concepts of blocking and follow director's notes		
2	Marking and holding positions for stand-in		
3	Observe tasks of departments and respond effectively to camera, lights and sound departments		
4	Observe necessary communication skills required within all departments		
5	Understand relationships of each technical department and what each contributes to the production		
6	Review the role with actors including background, motivation		
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8	Observe and discuss character development and scenes		
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10	Discuss prior learning and career advancement		

Activity Code:

I: Introductory Only

P: Performed Function

Assessment Codes:

U: Unsatisfactory Performance **M:** Trainee met required standards **E:** Trainee exceeded standards

